



City of Jeffersontown

APPLICATION FOR WORK WITHIN PUBLIC RIGHTS-OF-WAY

General Right-of-Way Encroachment **Street Cut (Utility Work)**
 Other (Specify) _____

OFFICE USE ONLY

Application Number: _____ Category: _____ Road/Street: _____ Distance from nearest intersection: _____	Accepted By: _____ City Staff (Type or Print) Date: _____
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APPLICANT COMPLETE REMAINDER OF FORM

PART 1: APPLICANT INFORMATION (Please type or print)

APPLICANT: _____
Mailing Address: _____
City, State, Zip: _____
Telephone: _____ **E-mail:** _____
Physical Address of Site (if different): _____

Attach map/drawing of proposed location

PROPERTY OWNER: (if different from above) _____
Mailing Address: _____
City, State, Zip: _____
Telephone: _____ **E-mail:** _____

PART 2: ENCROACHMENT ACTIVITY

Please describe what work will be conducted within the public rights-of-way for City of Jeffersontown streets.

PART 3: NOTICE TO APPLICANT

Proposed features in the right of way, such as median openings and other traffic control devices, are not part of the connection(s) to be authorized by a connection permit. The City of Jeffersontown reserves the right to change these features in the future in order to promote safety in the right of way or efficient traffic operations on the roads. Expenditure by the applicant of monies for installation or maintenance of such features shall grant no vested right in the maintenance of such features.

PART 4: CERTIFICATION AND SIGNATURE

I certify that I am familiar with the information contained in this application and that to the best of my knowledge and belief such information is true, complete and accurate. I will not begin work on the connection until I receive my Permit and I understand all the conditions of the Permit. When I begin work on the connection I am accepting all conditions listed in my Permit.

Signed: _____
(Applicant)

Printed Name: _____

Date: _____

PART 5: REVIEW PROCEDURES

1. Submit a completed application to:
City of Jeffersontown
Department of Public Works
10416 Watterson Trail
Jeffersontown, KY 40299
2. Jeffersontown Technical Review Committee (TRC) will review the application, make findings and gather information regarding the permit application.
3. Jeffersontown TRC will take action of approval, approval on condition or denial in writing to the applicant.
4. Appeals of Jeffersontown TRC action will be pursuant to Part 6.

PART 6: ORDINANCES

Pursuant to:

Ordinance 119, Series 1953

Section 1: It shall be unlawful for any person, firm, or corporation, or for any employee of any person, firm or corporation, to make any opening, cut or excavation in or under the surface of any street, alley, sidewalk or highway in the City of Jeffersontown without a written permit from the City of Jeffersontown.

Section 7: Any person, firm, or corporation violating any of the provisions of this ordinance shall be subject to a fine not exceeding \$100.00 for each offense. Each square yard or fraction thereof so removed and each 24 hours or fraction thereof that any violation shall continue shall be deemed a separate offence.

Other relative ordinances: Ordinance 669, Series 1976; and Ordinance 949, Series 1986. Ordinances available upon request.